



FICFE | 3rd Edition
San José, Costa Rica
2025 | July | from 6th to 11th



FICFE

FESTIVAL INTERNACIONAL DE COROS FEMENINOS EN LATINOAMÉRICA

TERMS & CONDITIONS

The "International Festival of Female Choirs in Latin America" (FICFE, for short, in Spanish), is an artistic, non-competitive event, and its purpose is to generate and consolidate a space for meeting and exchanging among choirs made up by women from Latin America and the rest of the world. The Festival aims to share different repertoires, projects and cultural experiences, through concerts and workshops taught by recognized celebrities of the international choir scene.

It is an independent cultural project led by an **Artistic and Directive Committee** formed by three choir directors (Fabiana Solana -Argentina- M. E. "Loky" Travaglia -Argentina- and Wilmia Verrier Quiñones -Cuba-), accompanied by an Organizing Committee from the country where the edition is held (in this case Costa Rica), and integrated by the Klio Coral Female Ensemble and its conductor **Beverlyn Mora Ramírez**.

FICFE is held every two years, with headquarters in different Latin American countries. Its first edition was held in Argentina (Puerto Madryn, Chubut) in November 2019. The pandemic made it impossible in 2021. Its second edition has been set in Mexico (San Pedro Tlaquepaque, Jalisco) in November 2023. The third edition will be held in the city of San José, Costa Rica, from July 6th to 11th, 2025.

This third edition of **FICFE** has the administrative and legal support of **Nueva Voz Producciones S.A.**

I. Attendance

The calling for **FICFE** is open to all choirs and female vocal ensembles, choirmasters (in all their diverse genders and trainings), composers, choir members, music teachers from all levels, singers, educational and artistic trainees, and the general public.



II. Registration

All individual participants, members of the participating choirs and their accompanists must pay the registration fee.

The conductors of the registered choirs **do not have to pay the registration fee.**

The steps to register are as follows:

- 1) Make the free pre-registration.
- 2) Receive an email from The Organization with the details to make the payment of the registration fee.
- 3) Pay the registration fee.
- 4) Complete the Registration Form.
- 5) Once the registration process is completed, you will receive a confirmation e-mail from The Organization.

The registration process is detailed on our website. You can access it by [clicking here](#).

Participation in **FICFE** will be effective once the participant receives the confirmation e-mail from The Organization, once she/he has completed the **Registration Form** (received after completing the **pre-registration**) with more detailed individual information about the choir, its members and its conductor, and attached the passport(s) and the proof(s) of payment of the registration fee.

a. Registration Fee

Below are the registration fees. Remember that the conductors of the participating choirs **do not pay registration fees**.

The following are the registration fees (the amounts are expressed in **US dollars -USD-** and are **per person**).

- All expressed values are **per person**.
- **Taxes and exchange rates** are to be paid by the participant.
- Participants requesting an invoice must add to the registration fee the **3% VAT** (Value Added Tax) percentage applicable to Costa Rica.



180 USD

Before December 20th, 2024:

170 USD

- ONE-TIME PAYMENT -

The registration fee can be paid in a **one-time payment** and in **2 or 3 installments**, depending on the case.

This information is detailed below, in point **II.b.** of this document.

Accompanying persons

From **FICFE** we value the active participation of all those registered. To guarantee the best development of the activities and an environment conducive to learning and enjoyment, we have established 4 accompanying person options, depending on their functionality for the choir they accompany. *The registration process of all the accompanying persons (as well as that of the members) will be in charge of the conductor (or person in charge) of the choir they accompany.*

These are the 4 accompanying person options that we have defined:

- 1) **Active accompanying persons:** These are people who come as choir accompaniers. Whether as instrumentalists or as friends, they will actively participate in the entire festival like any other registered person.
- 2) **Adults accompanying** members of children's choirs who register for **FICFE 2025** or other minor participants. These companions will not have access to the workshops, to maintain an atmosphere of concentration and respect. However, they will be able to attend the Welcome Cocktail and the Closing Dinner and Party.
- 3) **Accompanying minors (up to 6 years old -inclusive-):** children of active participants. They will not pay registration fee and will have the same access as **Adults accompanying**.

• **CLARIFICATION:** from 7 years old, the full rate of the **General Registration**, corresponding to the adult category, will be applied.



- 4) **Caregivers:** Companions to the care of minors (children of active participants of **FICFE 2025**). Their presence is essential so that the registrants who participate with their children can concentrate on the activities of the festival. These people do not actively participate in the workshops, they will be able to attend the Welcome Cocktail and the Closing Dinner and Party, in addition to including accommodation, meals and the tour of their choice.

a. Financing

GENERAL REGISTRATION									
	ONE-TIME PAYMENT				FINANCING				
	Before Dec. 20th	General From Dec. 20 th to Jun 5 th , 2025	From Jun. 6th, 2025	Event day (Jul. 6 th , 2025)		Before Dec. 20th	Before Feb. 20 th , 2025	Before Apr. 20 th , 2025	Total
<ul style="list-style-type: none"> Individual participants Registered choirs' members Active accompanying persons Adults accompanying Caregivers 	170	180	210	230	3 installments	120	40	30	190
					2 installments	120	70		190
					2 installments		150	50	200
Accompanying minors (up to 6 year old)	0	0	0	0					
Conductors (of registered choirs)	0		25	50					



The **GENERAL REGISTRATION FEE** includes:

- Access to workshops (exclusive for participants and active accompanying persons):

For all FICFE registered participants

Vocalization and Warm-up Session

Led by Maestra:

- Beverlyn Mora Ramírez
(Costa Rica)

3 Interpretation Workshops

Taught by the 3 Guest Maestras:

- Morna Edmundson (Canada)
- Ana María Raga (Venezuela)
- Daria Abreu Feraud (Cuba)

Exclusively for conductors and Conducting students

3 Conducting Workshops

Taught by the 3 Guest Maestras:

- Morna Edmundson (Canada)
- Ana María Raga (Venezuela)
- Daria Abreu Feraud (Cuba)

- Coffee breaks in all workshops (exclusive for participants and active accompanying persons).
- Internal transfers to festival concerts.
- Access to all concerts.
- Certificate of participation in the festival (exclusive for participants and active accompanying persons).
- Certificate of choral participation in the festival (exclusive for registered choirs).
- Certificate of participation in workshops (exclusive for participants and active accompanying persons).
- Booklet with the scores to be worked on in the workshops (exclusive for participants and active accompanying persons).
- Welcome Cocktail.
- Closing Dinner and Party.
- Bag with festival materials (credentials and schedule of activities, and important general information about the event and tourism brochures) (exclusive for participants and active accompanying persons).



Location and development of activities

Most of the activities of **FICFE 2025** will take place around the University of Costa Rica (UCR).

For hotel recommendations, tour and/or transportation from/to the airport, please contact The Organization at ficfe.costarica@gmail.com.

c. Payment methods



All shipping costs, taxes, commissions and exchange fees are the responsibility of the participant.

For all persons who wish to pay the registration fee in cash, they can do so by paying an advance payment. For further details, please contact The Organization (ficfe.costarica@gmail.com).

In case of cancellation, only **before April 6th, 2025**, 10% of the registration fee will be refunded. After this deadline, no refunds will be made. Shipping costs, taxes, commissions and exchange fees are to be paid by the participant.

III. Activities

a. Workshops

FICFE will feature a **Vocalization and Warm-up Session**, **3 Interpretation Workshops** (open to all FICFE participants) and **3 Conducting Workshops** (open to all participants who are conductors or Conducting students) with the privilege of getting to know the work of the host Maestra and the three Guest Maestras.



Workshops will be taught by the Maestras as follows:

Vocalization and Warm-up Session

- Beverlyn Mora Ramírez (Costa Rica)

Interpretation Workshops

- *"Music by Venezuelan Authors for Women's Choirs"*, Ana María Raga (Venezuela).
- *"The compositional work of Electo Silva Gainza: Original works and choral versions for female choir"*, Daria Abreu Feraud (Cuba).
- *"Canadian Music By and For Women"*, Morna Edmundson (Canada).

Conducting Workshops

- *"Gestural technique from beginner's level for conductors and Conducting students"*, Ana María Raga (Venezuela).
- *"Set-up and preparation of works. Technique applied to interpretation"*, Daria Abreu Feraud (Cuba).
- *"Rehearsal techniques"*, Morna Edmundson (Canadá).

b. Choral Chattering

We will hold a choral chattering in which both the Guest Maestras and the participating conductors (from the registered choirs or individual participants who are choir conductors) will be able to participate, giving rise to a joint talk with the theme: **"Getting to know the reality of our choirs"**.

All other participants are also invited to attend the choral chattering and make spontaneous contributions to enrich the talk.

c. Concerts

- Opening Concert
- Concerts in different locations near San José



- Special Concert in Tribute to Women Composers (all choirs singing music by women composers) at the Aula Magna of the University of Costa Rica (UCR)
- Closing Concert

IV. Conditions to be met by all participants

All participants should contact the **Embassy or Consulate of Costa Rica** in their Country of origin and find out if special documentation (visa or permit) is required to enter the country. If so, they should apply for it well in advance

All participants must have health and/or travel insurance and/or visa (for participants of foreign origin, if applicable). The Organization is not responsible in case of illness, accidents and/or theft.

It is important to note that many credit cards usually have some type of coverage. It is the participant's responsibility to register and activate it before starting the trip.

Conductors of registered choirs **do not have to pay registration fees** (unless they register on or after June 6th, 2025). However, all individuals who are individually registered (participating on their own) and are also choir conductors **must pay the registration fee**, as they are individual participants.

Participants who are caregivers or adults accompanying members of the choirs, as they are not musicians, will not have access to the workshops or sheet music booklet.

All persons interested in **participating in FICFE individually** must pre-register. Then, they will receive the "Registration Form" in their inbox, which they must complete with all the requested information.

Participants who request an invoice must add to the registration fee the percentage of **3% VAT** (Value Added Tax) applicable to Costa Rica.

After The Organization receives the payment receipt(s) and the completed registration form, an e-mail confirming your participation in FICFE will be sent to you.

It is the participant's responsibility to pay the registration fee in **due time and form**. In case of **failure to pay** the fee within the term(s) indicated in **point II.b.**, it will be assumed that the



participant will not participate in the event, and **FICFE** will eliminate the participant's registration, losing any right to request a refund ([see point II.c.](#)).

All registrations from June 6th, 2025 or on the day of the event will be subject to availability. Those who wish to register on these dates (even if they have pre-registered before these dates), should contact The Organization beforehand (ficfe.costarica@gmail.com).

The Organization is not responsible for registrations paid on or after June 6th, 2025 without having previously checked availability.

V. Conditions to be met by participating choirs

After completing the pre-registration form, the conductor or person in charge of each choir will receive an e-mail with the bank information to pay the fee and the "Registration Form" that must be completed with all the requested information (about the choir, its members and its conductor or person in charge).

The members of the choirs participating in **FICFE** may pay the registration fee on their own, but then, **the registration will be a group registration and will be in charge of the conductor or the person responsible** for the choir, who must submit all the proofs of payment of all the members at the time of registration.

Participants who request an invoice must add to the registration fee the percentage of **3% VAT** (Value Added Tax) applicable to Costa Rica.

Then, each choir will have to fill out another form in which we request the necessary information for the making of the digital program of **FICFE 2025**.

The deadline for submitting this information will be **June 6th, 2025**. No changes will be accepted after that date.

Depending on the number of choirs registered, one or more concerts could be offered, lasting between 15 and 30 minutes. They may present a repertoire that is varied, dynamic, entertaining, with a certain percentage of folk music from their countries. **FICFE** invites each group to perform **works composed (original works or arrangements) by female composers** for the concert on Wednesday, July 9th, in tribute to women composers.



Once the organization receives the receipt(s) of payment and the completed registration form, an e-mail will be sent confirming the choir's participation in **FICFE**.

It is the responsibility of the conductor or person in charge to make sure that the members of the choir are up to date with the payment of the registration fee in **due time and form**. In case of **failure to pay** the fee within the term(s) indicated in **point II.b.**, it will be assumed that the participant will not participate in the event, and **FICFE** will eliminate the participant's registration, losing any right to request a refund (**see point II.c.**).

The simple registration to the Third Edition of FICFE (by filling out and sending the Registration Form - explained in the "Registration Process" on the **FICFE website**), **means, on behalf of the participants, the knowledge, understanding and acceptance of the Terms and Conditions established in this document.**

VI. Conditions to be met by FICFE Organization

The Organization is only responsible for the services detailed within the framework of the festival, being the sole responsibility of the choirs and individual participants (charge, cost and risk) for any other service, excursion (outside those offered by the festival), etc. contracted.

The Organization will provide tools at each concert location: piano, music stands, elementary sound for amplification (1 solo singer, 1 piano, up to 4 guitars). If the group needs another type of instrument, the conductor must inform the organization when requesting specific information about the group. They will then be informed if it is available or if it must be brought or rented at their expense, cost and risk.

FICFE reserves the exclusive right to record all activities and performances taking place during the festival in **photo, audio, and video** formats, including rehearsals, workshops, concerts, lectures, conferences, panel discussions, social events, etc.

All recorded material may be used for archival, promotional, documentary, institutional, and public communication purposes related to the festival, in any medium, format, or platform, without generating any right to compensation for the individuals or ensembles/choirs involved.

Live streaming and official audiovisual recordings by participating ensembles/choirs, individual participants, or third parties are not permitted without prior written authorization from The Organization.



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By registering for the festival, participants accept these conditions, including the respectful use of their image and voice in **FICFE's** official recordings, always for artistic, documentary, and institutional dissemination purposes.

These Terms and Conditions are subject to any type of modification and will always be published on the festival's website. **It is the responsibility of those concerned to review them regularly** in <https://en.ficfe.com/>.